

## **DHSS/DAC Governmental Public Health Workgroup**

### **Phase One Process**

This project will be in two phases. The first phase is to develop the key issues and indicators affecting governmental public health and the second phase will be to develop an agenda that will help address those key issues.

The current focus is the first phase. There are two primary products of this phase: 1) a description of the issues, and 2) the development of indicators. Each of the four issue teams will be developing a short description of the issues relevant to their theme—it should be a 3 to 5 page summary. Indicators will be developed that can be used to guide the project going forward in terms of making it possible to monitor improvements in our ability to address those issues. Ideally there will be a dashboard of indicators for the key issues.

#### Issue Statements

The purpose of the issue statement is to:

- 1) Define the issues in each theme using plain language?
- 2) What evidence do we have to support our thinking about each issue?
- 3) Who are the people that are most directly affected? For example, is this an issue affecting us in terms of how we deliver services or is it more of an issue affecting those we serve?

#### Indicators

- 1) Identify key datasets that can be used to rank the indicators that comprise them.
- 2) Identify indicators that can help us measure progress towards one or more of the issues we identify.
- 3) Establish targets for improvement. What kind of measureable change would constitute successful progress towards addressing that issue? For example one indicator of our ability to access data could be to track the percentage of offices that have access to high speed Internet. If we are 70% now what constitutes success? 80%, 90%, 100%?

While we are developing each of these products for our themes we also want to obtain feedback from people at key points in the process.

### **Timeline**

#### *November*

- 1) Organize our theme groups

- 2) Define the key issues in our theme and begin to identify the evidence we need to support our thinking about these issues.
- 3) Identify other resources that can support our efforts—maybe someone you know with some expertise on a key issue, websites, databases, papers etc...

#### *December*

- 1) Develop draft of our issue statements
- 2) Identify whom we want feedback from.
- 3) Create a feedback tool to get input on the draft issue statement—ie and online survey or other feedback mechanism.

#### *January*

- 1) Gather feedback
- 2) Analyze feedback
- 3) Refine issue statements
- 4) Begin developing indicators for the key issues
- 5) Begin identifying datasets/sources that can be used to support our indicators

#### *February*

- 1) Final drafts of the issue statements
- 2) Continue developing and refining indicators
- 3) Continue identifying datasets/sources that can be used to support our indicators

#### *March*

1. Create feedback tools for obtaining input on the indicators
2. Identify whom we want to obtain feedback from.
3. Share issue statements and indicators at March conference and obtain feedback from conference participants
4. Gather additional feedback

#### *April*

1. Analyze feedback
2. Make final revisions
3. Begin Phase Two

### **Them Group Subcommittees**

#### Disease Control & Prevention/Healthy Communities

Steve Cramer, Stephanie Browning, Jo Anderson, Becky Hunt and Tracy Hardcastle

#### Data

Kelley V., Harold K., Lisa B., Cherri B.

#### Workforce/Training/Recruitment & Retention

Susan Thomas, Michelle Morris, Rachelle Collings, Jodi Waltman and Debbie Pleimling

Outreach/Lack of Understanding/Core Public Health (defining and redefining)

Audrey Gaugh/LPHA, Debra Bradley/LPHA, Mindy Laughlin/DHSS, Nick Hughey/LPHA, Sheila Reed/DHSS, Kerri Tesreau and Mike Jackson

**How we will work together?**

- 1) I will create an email list for each theme subcommittee.
- 2) Each group should have a convener
- 3) I will post a series of questions for each group to work on.
- 4) Each group will work on those questions before the next call.
- 5) At each call the groups will summarize where they are, provide feedback to each other and chart out the next steps and make adjustments to the timeline if necessary.
- 6) Kirk and I will support your work. For instance, if you need someone to track down a paper, data source, facilitate a session, organize a call, etc. we can do those things for you or at least help. We want to make it easier for you to participate.
- 7) We expect the monthly calls to go longer than 90 minutes each but each group will have to work out how it wants to do its work. We will support the work of each group.

**November 12 through December 10, 2015**

The questions for each them group to work on from now until December 10<sup>th</sup> include:

- 1) Who will be the convener for your theme group?
- 2) Who are the additional resource people we may want to tap into that can help us with this theme?
- 3) Review the issues in your theme and:
  - a. Compare them to the issues raised in the survey—are there related issues included there we want to add to our theme?
  - b. Refine the issues in a way that communicates the meat of the key issues.
  - c. Discuss and identify issues that may be missing from our theme?
- 4) What are the key issues (3 to 5) in our theme how do we develop the evidence we need to support our thinking about these issues?
- 5) What evidence do we need to support our thinking about each issue that we don't have access to?
- 6) What is an appropriate name for your issue theme that is descriptive and will resonate with the general public?